

Bidding Document

For Purchase of VACR Machines

Document contains

A- Advertisement	02
B- Terms & Conditions	04
D- Bid Submission Instructions	05
E- General Instructions	06
F- Short listing Criteria	07
G- Required Documents	08
H- Tender Submission Form	09
I- Authorities	10
J- Bona-fide Statement	11
K- Bidders' acknowledgement	12

Document No.

PLDDB/Pro/Aug-043/2017



Punjab Livestock & Dairy Development Board

29-EII, Model Town Lahore

Ph: 042 – 35915346-47; URL: www.plddb.pk



Tender Notice

For the provision of Machinery for Value Added Crop Residual Project



Punjab Livestock & Dairy Development Board (PLDDB) is a non-profit Organization established under Section 42 of the Companies Ordinance, 1984. PLDDB invites sealed Tenders from registered firms/ authorized representatives for the provision of following items for VACR Project.

Tender No.	Items	Specification	Quantity	Bid security @ 2%
1	Maize Cob Grinder, Mixture & Packing Unit (combined)	<p>Grinder: 03 Ton Per Hour Capacity, MS Sheet 8MM Thickness Length Wise, MS Sheet width wise Thickness 3MM, No. of Cutter 24, Size of Cutter, Length 7 inch width 2 inch, Thickness 6 MM, Grinder frame specs, Height 8 Ft, Length & Width=6 Square Ft, MS Channel Size, Length & Width=4 inch, Thickness= 5 MM, Grinder Hopper, Capacity 500kg, MS Sheet Thickness= 2MM, Packing Unit Size, Width= 40 inch, Length=48 inch, MS Sheet Thickness =2Mm, Elevator Specs, Length=22Ft, Size=7 S. Inch MS Sheet Thickness=2MM, Elevator Motor Size, 3 HP, 3 Phase. Grinder Motor Power, 30 HP, 3 Phase, Chakker=1450 RPM, Mixture Unit, Capacity 03 Ton per hour, Motor power=25 HP, Chakker=950RPM, Worm Specs, worm shaft thickness=10MM, length= 8 Ft, MS bar</p>	01	Rs. 50,000

		thickness=1.25 inch, Elevator specs, motor=5HP, Chakker=950 RPM, length=25 Ft, Elevator Size=9 S. inch, MS Sheet Thickness=2MM, Hopper Specs, capacity=1000 kg, MS Sheet Thickness=2MM		
--	--	---	--	--

Interested parties may send sealed envelope containing separately sealed Technical & Financial Bids at the under given address on or before 15th Sep, 2017 till 10:00 am. Tender will be opened at 10:30 am on the same day in the presence of all Bidders or their authorized representatives.

Tender Document is immediately available at PPRA MIS and PLDDB official website and the same is mandatory to be obtained a signed copy from Procurement Section of PLDDB Head Office 02 days before opening of the tender while paying PKR 1,000 (non-refundable) to the Account Department of the company. PLDDB reserves the rights to accept or reject all the tenders prior to acceptance, as per PPRA rules 2014.

	<p>Procurement Cell Punjab Livestock & Dairy Development Board 29-EII, Model Town, Lahore Ph. 042 –35915346-47, URL: www.plddb.pk</p>	
---	---	---

Terms & Conditions:

- a- Financial quotation should be inclusive all sort of taxes.
- b- At least 02 years experienced company in the same field may participate in the Bid.
- c- Tenders received after due date and time will not be entertained at any cost.
- d- PLDDB encourages the legal business in the country so only NTN & GST registered Firms may participate in the Bidding process.
- e- Bidders are required to submit 2 % (refundable) of Financial Bid as earnest money along with Bid submission.
- f- Financial invoices will be included all sort of taxes, PLDDB will not bear any kind of tax.
- g- Successful Bidder will deliver the products at the specified points of Chniot within 35 days of job order.
- h- Payment will be made after the delivery of the items in favor of the Company.
- i- 01 year warranty is required in case of any fault except physical damages.
- j- Machinery may be local made or imported (in case of imported, parts must be available in the local market), quotations must be mentioned separately in case of imported machine.

Bids' Submission instructions:**Bidders are required to follow the following instructions:**

1. Any offer not received as per Terms and Condition for the tender enquiry is liable to be ignored.
No offer should be considered if,
 - I. Received without earnest money from unregistered firm or a firm not registered for the item / service mentioned in this tender.
 - II. Received after the time and date fixed.
 - III. The tender is unsigned.
 - IV. The offer is ambiguous.
 - V. The offer is conditional.
 - VI. The offer is from a firm blacklisted, suspended, or removed from the approved list.
 - VII. The offer is recovered from the telegram.
 - VIII. Offer received from shorter validity than required in the tender enquiry and
 - IX. The offer is for store/ service NOC confirming to specification Indicated in the tender enquiry.
2. Offer will remain valid for 30 days from the date of opening the tender.
3. Successful bidder will provide services within 30 days of the agreement.
4. The procuring Agency reserves the right to purchase full or part of the store /service or ignore/scrape/cancel the tender assigning any reasons (as per PPRA Rules 2014 clause No. 35).
5. (a) In the case the offer is withdrawn, amended or revised during the validity period of the order, the earnest money is liable to be forfeited.
(b) In the case of contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract at risk and expense.
6. The Procuring Agency reserves the right to claim compensation for the loss caused by in the delivery of store and provision of services, as per detail.

GENERAL INSTRUCTIONS

1. Tender should be addressed to the procurement cell.
2. Tender should be quoted final rates both in word as well as in figures.
3. Bidders are required to submit 2% of financial bid as earnest money (refundable in case of non-successful bidding) in favor of PLDDB.
4. Any condition, ambiguous or called incomplete offer in any respect shall be ignored. No supplementary or revised offer after the opening of tender shall be entertained.
5. The tenders should indicate the tender's complete address or the place where store / service will be offered for inspection.
6. The tender shall enclose catalogue/leaflets/literature and other technical data, if any in respect of store/service offered by them.
7. The tender should specifically indicate their G.S.T. No. and Sales Tax No.
8. Any erasing / cutting / crossing etc appearing in the offer must be properly signed by the person signing in the tender. Moreover, all pages to the tender must also be properly signed. Offer with any over-writing shall in no circumstances be accepted.
9. In case of representative's participation in the bidding process, he/ she must have NOC by the senior management of his/her office.

Short listing Criteria

A. Bidder's Profile and Strengths				
Sr. No.	Criteria	Range	Max. Score	Score Obtained
03	Manufacturer's experience in years	10 or plus 05 or plus	20 10	
04	Made by	Imported machine Local machine	10 05	
05	Renowned clients	05 or more Less	10 05	
06	Quality Certification by relevant authorities	Yes No	10 05	
07	Technical Score	Total Scores = 50		
08	Bidders are required a minimum 35 scores out of 50 to participate in the Financial Bid.	Obtained Score=		

Required Documents to be submitted as part of Tender Notice submission:

Following documents are required to be submitted with the Technical Bid:

- a- Valid NTN registration certificate.
- b- Company/ Firm registration certificate, authority letter in case of dealer.
- c- Bank Statement of last six months.
- d- Public & Private Client List.
- e- Copy of quality certificates (if any)
- f- Any other information.

Tender Submission Form

(Applicant's Internal Official Letter Number.....)

To,

Punjab Livestock & Dairy Development Board,

29 EII, Model Town,

Lahore.

From,

SUBJECT: **Tender Submission for VACR Machinery**

Dear Sir,

It is submitted that our organizationis interested to participate in the Bidding process of VACR Machinery advertised by your Organization in the PPRA MIS, National Newspapers and official website. It is further stated that our organization is fully competent and fulfill your requirements as per your Bidding Document.

Authorized person:

Signature:

Dated:

Authorities:

A- ON BEHALF OF PLDDB

Authorized Person:

Designation:

Seal:

B- ON BEHALF OF TENDER SUBMITOR

Authorized Person:

Designation:

Seal:

Bona-fide Statement by the Bidder

I hereby declare that the information and particulars furnished above by my office are true. I further declare that if any of the above particulars or information is found by the company to be inaccurate or false in any respect whatsoever, my Tender before or after the acceptance may be canceled and the whole process may be considered void ab-initio.

Authorized Signature

Procurement section
Punjab Livestock & Dairy Development Board

Closing Remarks by Bidders

I hereby declare that the Bidding Process was transparent and proceeded as per PPRA rules-2014; the process was conducted in the presence of all bidders or their representatives and was according to the clauses mentioned in the Bidding Documents issued by PLDDB. Further I secured the score as per the quoted technical and financial bids by my office.

Authorized Signature



Procurement Cell
Punjab Livestock & Dairy Development Board
29 EII, Model Town, Lahore
Ph. 042 –35915346-47, URL: www.plddb.pk

