

Bidding Document

For Purchase of Hybrid Maize Seed

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Document No.



Punjab Livestock & Dairy Development Board

29 E-ii, Model Town Lahore

Ph: 042 – 35915346-47; URL: www.plddb.pk



Tender Notice

For the provision of Hybrid Maize Seed

Punjab Livestock & Dairy Development Board (PLDDB) is a not for profit Organization established under Section 42 of the Companies Ordinance, 1984. PLDDB invites sealed Tenders from registered firms/ authorized representatives for the provision of the 150 bags of Hybrid Maize Seed. Interested parties may send sealed envelope containing separately sealed Technical & Financial Bids along-with 2% of estimated financial bid cost (estimated financial bid cost is Rs. 900,000) as Bid Security (refundable) at the under given address on or before 5th August, 2016 till 10:00 am. Tender will be opened at 10:30 am on the same day in the presence of all Bidders or their authorized representatives.

Specifications and other details are available in the Bidding Document which is mandatory to be filled and immediately available on PPRA & PLDDB official website and the same may also be obtained from Procurement Section of PLDDB Head Office. All bidders are required to submit tender document fee PKR 500 (non-refundable) to the Account Department of the company on the day or before the submission of Tender. PLDDB reserves the rights to accept or reject all the tenders prior to acceptance, as per PPRA rules 2014.



Project Executive, Silage
Punjab Livestock & Dairy Development Board
29-E-2, Model Town, Lahore
Ph. 042 –35915346-47, URL: www.plddb.pk



Terms & Conditions:

- a- Seed quality and make will be finalized by Technical committee, only technically approved seed will be considered for purchase.
- b- Only Hybrid Maize seed producers are required to participate in the Bid.
- c- Only Proven Highly Digestible (PHD) certified seeds producers may participate in the tender.
- d- Seed producer must have track record to provide seed to commercial Silage producer.
- e- Each bag should contain 35000 plus grains.
- f- Seed should be pesticide treated.
- g- Only Certified seed producers by relevant authorities may apply.
- h- Tenders received after due date and time will not be entertained at any cost.
- i- PLDDB encourages the legal business in the country so only NTN registered Firms may participate in the Bidding process.
- j- Bidders will submit 2 % (refundable) earnest money of Financial Bid along with Bids.
- k- Successful Bidder will deliver the Seed at LES, Khizerabad, District Sargodha.

Bids' Submission instructions:

Bidders are required to follow the following instructions:

1. Any offer not received as per Terms and Condition for the tender enquiry is liable to be ignored.
No offer should be considered if,
 - I. Received without earnest money from unregistered firm or a firm not registered for the item / service mentioned in this tender.
 - II. Received after the time and date fixed.
 - III. The tender is unsigned.
 - IV. The offer is ambiguous.
 - V. The offer is conditional.
 - VI. The offer is from a firm blacklisted, suspended, or removed from the approved list.
 - VII. The offer is recovered from the telegram.
 - VIII. Offer received from shorter validity than required in the tender enquiry and
 - IX. The offer is for store/ service NOC confirming to specification Indicated in the tender enquiry.
2. Offer will remain valid for 30 days from the date of opening the tender.
3. Successful bidder will provide services within 10 days of the agreement.
4. The procuring Agency reserves the right to purchase full or part of the store /service or ignore/scrape/cancel the tender assigning any reasons (as per PPRA Rules 2014 clause No. 35).
5. (a) In the case the offer is withdrawn, amended or revised during the validity period of the order, the earnest money is liable to be forfeited.
(b) In the case of contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract at risk and expense.
6. The Procuring Agency reserves the right to claim compensation for the loss caused by in the delivery of store and provision of services, as per detail.

GENERAL INSTRUCTIONS

1. Tender should be addressed to the Senior Manager Finance & Admin, PLDDB.
2. Tender should be quoted final rates both in word as well as in figures.
3. Bidders are required to submit 2% of financial bid as earnest money (refundable in case of non-successful bidding) in favor of PLDDB.
4. Any condition, ambiguous or called incomplete offer in any respect shall be ignored. No supplementary or revised offer after the opening of tender shall be entertained.
5. The tenders should indicate the tender's complete address or the place where store / service will be offered for inspection.
6. The tender shall enclose catalogue/leaflets/literature and other technical data, if any in respect of store/service offered by them.
7. The tender should specifically indicate their G.S.T. No. and Sales Tax No.
8. Any erasing / cutting / crossing etc appearing in the offer must be properly signed by the person signing in the tender. Moreover, all pages to the tender must also be properly signed. Offer with any over-writing shall in no circumstances be accepted.
9. In case of representative's participation in the bidding process, he/ she must have NOC by the senior management of his/her office.

Short-listing Criteria

All prospective bidders are hereby informed that following criteria will be considered for shortlisting the Bidders. Consequently, only technically short listed bidders will be considered for next stage.

Evaluation Areas	Maximum Score	Score Obtained
Bidder's Technical Profile	100	
Required marks for next stage	70	

NOTE: In order to qualify for the financial Bid, bidders are required to obtain a minimum score 45 out of 70.

Sr. No.	Criteria	Range	Max. Score	Score Obtained
01	Hybrid Seed production Experience in years	06 or more less	30 10	
02	Renowned Public sector clients having financial strength of more than Rs. 01 billion	05 or more Less	20 05	
03	Seed delivery to commercial Silage producers	10 or plus less	20 05	
04	Technical Score	Total Scores = 70		
05	Bidders are required to fill their obtained scores except Financial.	Obtained Score=		

Required Documents to be submitted as part of Tender Notice submission:

Following documents are required to be submitted with the Technical Bid:

- a- Valid NTN registration certificate.
- b- Company/ Firm registration certificate, authority letter in case of dealer.
- c- Hybrid Maize production NOC/ Approval certificate by relevant authorities.
- d- Proven Highly Digestible (PHD) certificate issued by international agency.
- e- Evidence that seed producer has provided seed to commercial Silage producer.
- f- Fungicide treatment certificate.
- g- Hybrid Maize production NOC/ approval certificate by relevant authority.
- h- Proven Highly Digestible (PHD) certificate.
- i- Evidence that seed producer has provided seed to commercial Silage producer.
- j- Undertaking that each bag contains 35000 plus grains.
- k- Fungicide treatment certificate.
- l- List of clients
- m- Any other information.

Tender Submission Form

(Applicant's Internal Official Letter Number.....)

To,

Punjab Livestock & Dairy Development Board,
29 E ii, Model Town,
Lahore.

From,

.....,

SUBJECT: Tender Submission for the provision of Hybrid Maize Seed

Dear Sir,

It is submitted that our organizationis interested to participate in the Bidding process of Hybrid Maize Seed advertised by your Organization in the PPRA MIS, National newspapers and official website. It is further stated that our organization is fully competent and fulfill your requirements as per your Bidding Document. Details of our company are as under:

Authorized person:

Signature:

Dated:

Authorities:

A- ON BEHALF OF PLDDB

Authorized Person:

Designation:

Seal:

B- ON BEHALF OF TENDER SUBMITOR

Authorized Person:

Designation:

Seal:

Bona-fide Statement by the Bidder

I hereby declare that the information and particulars furnished above by my office are true. I further declare that if any of the above particulars or information is found by the company to be inaccurate or false in any respect whatsoever, my Tender before or after the acceptance may be canceled and the whole process may be considered void ab-initio.

Authorized Signature.

Procurement section
Punjab Livestock & Dairy Development Board

Closing Remarks by Bidders

I hereby declare that the Bidding Process was transparent and proceeded as per PPRA rules-2014; the process was conducted in the presence of all bidders or their representatives and was according to the clauses mentioned in the Bidding Documents issued by PLDDB. Further I secured the score as per the quoted technical and financial bids by my office.

Authorized signature

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