

## Bidding Document

**For Purchase of 13,000 ton Maize Crop for Silage purpose under framework contract**

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### Tender Document No.

PLDDB/Pro/Feb-077/2018



**Punjab Livestock & Dairy Development Board**

29-EII, Model Town Lahore

Ph: 042 – 35915346-47; URL: [www.plddb.pk](http://www.plddb.pk)



## Tender Notice

For the provision of 13,000 ton Maize Crop for silage

Punjab Livestock & Dairy Development Board (PLDDB) is a non-profit Organization established under Section 42 of the Companies Ordinance, 1984. PLDDB invites sealed separately Technical & Financial Bids from interested NTN registered parties/ growers for the provision of estimated 13,000 Ton Silage Maize Crop (08 thousand ton from supplier & 5 thousand ton from direct farmers or may be all from supplier) for the purpose of Silage making at all stations including Kamal Chishti Chowk, **Kasur**, Faisalabad road, **Chiniot**, **Arifwala** and **Hujra** Bai Pass, Dipalpur on the framework contract basis. PLDDB may shortlist the different parties for different stations keeping in view the price fluctuation.

As per the mandate of PLDDB to strengthen the small farmers and to minimize the middle-man role in the marketing of agricultural products, PLDDB encourages the farmers to participate directly in the Tender to avail the maximum margin of the goods. Firms are required to submit the financial quotations of chopped material reach at mentioned stations whereas farmers are required to submit the quotations of un-chopped material reach at mentioned stations. Financial evaluations of both, Firms and Farmers will be made separately and on the price quoted by the farmers, PLDDB will determine a lowest per kg crop price on the farmers end and will purchase the crop on the same price across the season by interested farmers.

Interested parties and farmers may send sealed envelopes of Technical (only firms) & Financial Bids separately sealed. Firms (not farmers) are required to submit CDR Rs. 50,400 for (Chiniot, Arifwala and Hujra) each sites and CDR Rs. 200,000/- for Kasur site as bid security (refundable) at the under given address on or before 20<sup>th</sup> March, 2018 till 11:00 am, total estimated bid is Rs. 41,400,000. Tender will be opened at 11:30 am on the same day in the presence of all Bidders or their authorized representatives. Firms are also required to submit 1% of total contract amount as performance security guarantee which will be returned after the completion of contract period.

Tender Document is immediately available at PPRA MIS and PLDDB official website and the same may be obtained from Procurement Section of PLDDB Head Office, immediately. However the bidders are required to submit PKR 1,000 (non-refundable) to the Account Department of the company before the submission of Tender. PLDDB reserves the rights to accept or reject all the tenders prior to acceptance, as per PPRA rules 2014.



Project Executive, Silage  
**Punjab Livestock & Dairy Development Board**

29-EII, Model Town Lahore  
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**Terms & Conditions:**

- a- At least 05 years experienced company/ maize grower in the same field may participate in the Bid.
- b- PLDDB needs maize crop at 04 mentioned stations as per its requirement under framework contract.
- c- As per plan PLDDB will procure 08 thousand ton chopped maize crop from supplier/ Firm & 5 thousand ton unchopped maize crop from direct farmers on 4 sites including Kamal Chishti Chowk Kasur, Faisalabad road Chaniot, Arifwala and Hujra Bai Pass Dipalpur.
- d- PLDDB required following types of quotations:
  - 1. Maize Crop at mentioned stations.
  - 2. Chopped maize crop at mentioned stations
  - 3. Chopped maize crop with baling and staking facility (PLDDB will provide Baling machines)
- e- Tenders received after due date and time will not be entertained at any cost.
- f- PLDDB encourages the legal business in the country so only NTN registered Firms may participate in the Bidding process.
- g- Bidders are required to submit above mentioned CDR amount (refundable) of Financial Bid as earnest money along with Bid submission.
- h- Successful Bidder will deliver the product at defined stations and company will not bear any freight charges or other expenses like vehicle fuels, maintenance or toll taxes etc.
- i- Successful Bidder is required to provide the maize crop as per requirement of PLDDB. In case of failure, the contract will be considered breached and performance security amount will be forbidden.
- j- Financial invoices should be inclusive all kinds of taxes (if any), PLDDB will not bear any tax.
- k- Quantity of maize crop may increase or decrease as per need of PLDDB under framework contract umbrella.

## Specifications of Maize Crop:

### مکئی کی فصل کے انتخاب کا معیار

- 1- مکئی کاٹنے کے وقت فصل میں نمی کا تناسب (Moisture Content) 65 فیصد ہو اور مکئی کا دانہ آدھا دو دھبیا (Half Milk Line Silage) ہو۔
- 2- اچھی قسم کے ہائبرڈ کا بیج استعمال ہوا ہو۔
- 3- مکئی کے پودوں کا درمیانی فاصلہ کم از کم 5 سے 6 انچ اور قطار کا فاصلہ 26 سے 28 انچ ہو جبکہ قطار کی لمبائی تقریباً 1100 فٹ ہو۔
- 4- مکئی کے پودے یا چارے میں مکئی کے دانوں کی شرح تقریباً 40 فیصد ہو۔
- 5- کسی بھی وجہ سے گرمی ہوئی یا غیر معیاری فصل نہیں خریدی جائے گی۔
- 6- چھلیوں سمیت مکمل فصل کی حفاظت کا شیڈ کار کی ذمہ داری ہوگی۔
- 7- فصل کی کٹائی کے دوران جگہ برائے مشینری، ہٹور وغیرہ کا شیڈ کار فراہم کرے گا جس کا کوئی کرایہ نہ ہوگا۔
- 8- مشینری اور ٹرالوں وغیرہ کھیت تک رسائی کے لئے تمام تر راستوں کی فراہمی اور رکھالوں کی گرائی وغیرہ کا شیڈ کار کی ذمہ داری ہوگی۔
- 9- غیر معیاری اور مندرجہ بالا شیڈ کارڈز پر پورا نانا اترنے والی فصل کو رد کر دیا جائے گا جس کو واپس اپنے خرچے پر لے جانا ٹھیکیدار کی ذمہ داری ہوگی۔

**Bids' Submission instructions:****Bidders are required to follow the following instructions:**

1. Any offer not received as per Terms and Condition for the tender enquiry is liable to be ignored.  
No offer should be considers if,
  - I. Received without earnest money from unregistered firm or a firm not registered for the item / service mentioned in this tender.
  - II. Received after the time and date fixed.
  - III. The tender is unsigned.
  - V. The offer is conditional.  
The offer is from a firm blacklisted, suspended, or removed from the approved list.
  - VI. The offer is recovered from the telegram.  
Offer received from shorter validity than required in the tender enquiry and
  - VII. The offer is for store/ service NOC confirming to specification Indicated in the tender enquiry.
2. Offer will remain valid for 30 days from the date of opening the tender.
3. Successful bidder will provide services within 30 days of the agreement.
4. The procuring Agency reserves the right to purchase full or part of the store /service or ignore/scrape/cancel the tender assigning any reasons (as per PPRA Rules 2014 clause No. 35).
5. (a) In the case the offer is withdrawn, amended or revised during the validity period of the order, the earnest money is liable to be forfeited.  
(b) In the case of contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract at risk and expense.
6. The Procuring Agency reserves the right to claim compensation for the loss caused by in the delivery of store and provision of services, as per detail.

**GENERAL INSTRUCTIONS**

1. Tender should be addressed to the Project Executive, Silage.
2. Tender should be quoted final rates both in word as well as in figures.
3. Bidders are required to submit 1% of financial bid as earnest money (refundable in case of non-successful bidding) in favor of PLDDB.
4. Any condition, ambiguous or called incomplete offer in any respect shall be ignored. No supplementary or revised offer after the opening of tender shall be entertained.
5. The tenders should indicate the tender's complete address or the place where store / service will be offered for inspection.
6. The tender shall enclose catalogue/leaflets/literature and other technical data, if any in respect of store/service offered by them.
7. The tender should specifically indicate their Sales Tax No.
8. Any erasing / cutting / crossing etc appearing in the offer must be properly signed by the person signing in the tender. Moreover, all pages to the tender must also be properly signed. Offer with any over-writing shall in no circumstances be accepted.
9. In case of representative's participation in the bidding process, he/ she must have NOC by the senior management of his/her office.

**Required Documents to be submitted as part of Tender Notice submission:**

Following documents are required to be submitted with the Technical Bid:

- a- Valid NTN registration certificate.
- b- Company/ Firm registration certificate, authority letter in case of dealer.
- c- Land ownership certificate in case of grower.
- d- Bank Statement of last six months only.
- e- Public & Private Client List.
- f- Copy of quality certificates (if any)
- g- Any other information.

*Tender Submission Form*

(Applicant's Internal Official Letter Number.....)

To,

Punjab Livestock & Dairy Development Board,  
29 E ii, Model Town,  
Lahore.

From,

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SUBJECT: **TENDER SUBMISSION FOR MAIZE CROP**

Dear Sir,

It is submitted that our organization .....is interested to participate in the Bidding process of Maize crop advertised by your Organization in the PPRA MIS , National Newspapers and official website. It is further stated that our organization is fully competent and fulfill your requirements as per your Bidding Document.

Authorized person: .....

Signature: .....

Dated: .....



## Authorities:

### A- ON BEHALF OF PLDDB

Authorized Person: .....

Designation: .....

Seal:

### B- ON BEHALF OF TENDER SUBMITOR

Authorized Person: .....

Designation: .....

Seal:

Bona-fide Statement by the Bidder

I hereby declare that the information and particulars furnished above by my office are true. I further declare that if any of the above particulars or information is found by the company to be inaccurate or false in any respect whatsoever, my Tender before or after the acceptance may be canceled and the whole process may be considered void ab-initio.

Authorized Signature.

*Procurement section*  
*Punjab Livestock & Dairy Development Board*

### **Closing Remarks by Bidders**

I hereby declare that the Bidding Process was transparent and proceeded as per PPRA rules-2014; the process was conducted in the presence of all bidders or their representatives and was according to the clauses mentioned in the Bidding Documents issued by PLDDB. Further I secured the score as per the quoted technical and financial bids by my office.

Authorized signature

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