

## **Bidding Document**

**For the provision of Maize Crop**

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### **Document No.**

PLDDB/Pro/Aug-038/2017



**Punjab Livestock & Dairy Development Board**

29-EII, Model Town Lahore

Ph: 042 – 35915346-47; URL: [www.plddb.pk](http://www.plddb.pk)



## **Tender Notice**

### **For the provision of Maize Crop**

Punjab Livestock & Dairy Development Board (PLDDB) is a non-profit Organization established under Section 42 of the Companies Ordinance, 1984. PLDDB invites sealed separately Technical & Financial Bids from interested NTN registered parties/ growers for the provision of estimated 15000 Ton Silage Maize Crop (10 thousand ton from supplier & 5 thousand ton from direct farmers) for the purpose of Silage making at all stations including Pakpatan, Kasur Kamal Chishti Chowk, Chiniot, and Arifwala on the framework contract basis. PLDDB may shortlist the different parties for different stations keeping in view the price fluctuation.

As per the mandate of PLDDB to strengthen the small farmers and to minimize the middle-man role in the marketing of agricultural products, PLDDB encourages the farmers to participate directly in the Tender to avail the maximum margin of the goods. Firms are required to submit the financial quotations of chopped material reach at mentioned stations whereas farmers are required to submit the quotations of un-chopped material reach at mentioned stations. Financial evaluations of both, Firms and Farmers will be made separately and on the price quoted by the farmers, PLDDB will determine a lowest per kg crop price on the farmers end and will purchase the crop on the same price across the season by interested farmers.

Interested parties and farmers may send sealed envelopes of Technical (only firms) & Financial Bids separately sealed. Firms (not farmers) are required to submit 2% of estimated Financial Bid (Detail of earnest money against each station is given in the bid document) as bid security (refundable) at the under given address on or before 21<sup>th</sup> August, 2017 till 10:30 am. Tender will be opened at 11:00 am on the same day in the presence of all Bidders or their authorized representatives.

Tender Document is immediately available at PPRA MIS and PLDDB official website and the same may be obtained from Procurement Section of PLDDB Head Office, immediately. However the bidders are required to submit PKR 1000 (non-refundable) to the Account Department of the company before the submission of Tender. PLDDB reserves the rights to accept or reject all the tenders prior to acceptance, as per PPRA rules 2014.



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**Terms & Conditions:**

- a) At least 05 years experienced company/ maize grower in the same field may participate in the Bid.
- b) PLDDB required 21,000 ton maize crop at 4 mentioned stations as per its requirement under framework contract.
- c) As per plan, PLDDB will procure 15 thousand ton chopped/ unchopped maize crop from supplier/ firms.
- d) 6 thousand ton chopped/ unchopped maize crop from direct farmers.
- e) PLDDB required two kinds of crop, stationed maize crop from farmers and stationed chopped maize crop from Firms, and chopped maize crop from farmers and chopped maize crop form firms.
- f) Bidders are required to submit Rs. 91,575 as earnest for Kasur, Arifwala & Pakpatan and Rs. 183,410 for Chaniot site.
- g) Bidders are required to submit separate quotations for 4 stations alongwith separate earnest monies.
- h) Tenders received after due date and time will not be entertained at any cost.
- i) PLDDB encourages the legal business in the country so only NTN registered Firms may participate in the Bidding process.
- j) Successful Bidder will deliver the product at defined stations and company will not bear any freight charges or other expenses like vehicle fuels, maintenance or toll taxes etc.
- k) Successful Bidder is required to provide the maize crop as per requirement of PLDDB. In case of failure, the contract will be considered breached and performance security amount will be forbidden.
- l) Successful Bidder is required to provide the Maize when the PLDDB will demand, In case of failure, the contract will be considered breached and performance security amount will be not be returned.
- m) Financial invoices should be inclusive all kinds of taxes (if any), PLDDB will not bear any tax.
- n) Quantity of maize crop may increase or decrease as per need of PLDDB under framework contract umbrella.

## Specifications of Maize Crop:

### مکئی کی فصل کے انتخاب کا معیار

- 1- مکئی کاٹنے کے وقت فصل میں نمی کا تناسب (Moisture Content) 65 فیصد ہو اور مکئی کا دانہ آدھا دو دھیا (Half Milk Line Silage) ہو۔
- 2- اچھی قسم کے ہائبرڈ کا بیج استعمال ہوا ہو۔
- 3- مکئی کے پودوں کا درمیانی فاصلہ کم از کم 5 سے 6 فٹ اور قطار کا فاصلہ 26 سے 28 فٹ ہو جبکہ قطار کی لمبائی تقریباً 1100 فٹ ہو۔
- 4- مکئی کے پودے یا چارے میں مکئی کے دانوں کی شرح تقریباً 40 فیصد ہو۔
- 5- کسی بھی وجہ سے گری ہوئی یا غیر معیاری فصل نہیں خریدی جائے گی۔
- 6- پھلپوں سمیت مکمل فصل کی حفاظت کاشتکار کی ذمہ داری ہوگی۔
- 7- فصل کی کٹائی کے دوران جگہ برائے مشینری، ہٹور وغیرہ کاشتکار فراہم کرے گا جس کا کوئی کرایہ نہ ہوگا۔
- 8- مشینری اور ٹرالوں وغیرہ کھیت تک رسائی کے لئے تمام تر راستوں کی فراہمی اور رکھالوں کی گرائی وغیرہ کاشتکار کی ذمہ داری ہوگی۔
- 9- غیر معیاری اور مندرجہ بالا شیڈ رز پر پورا اتارنے والی فصل کو رد کر دیا جائے گا جس کو واپس اپنے خرچے پر لے جانا ٹھیکیدار کی ذمہ داری ہوگی۔

**Bids' Submission instructions:****Bidders are required to follow the following instructions:**

1. Any offer not received as per Terms and Condition for the tender enquiry is liable to be ignored.  
No offer should be considered if,
  - I. Received without earnest money from unregistered firm or a firm not registered for the item / service mentioned in this tender.
  - II. Received after the time and date fixed.
  - III. The tender is unsigned.
  - V. The offer is conditional.
  - VI. The offer is from a firm blacklisted, suspended, or removed from the approved list.
  - VII. The offer is recovered from the telegram.
  - VIII. Offer received from shorter validity than required in the tender enquiry and
  - IX. The offer is for store/ service NOC confirming to specification Indicated in the tender enquiry.
2. Offer will remain valid for 30 days from the date of opening the tender.
3. Successful bidder will provide services within 30 days of the agreement.
4. The procuring Agency reserves the right to purchase full or part of the store /service or ignore/scrape/cancel the tender assigning any reasons (as per PPRA Rules 2014 clause No. 35).
5. (a) In the case the offer is withdrawn, amended or revised during the validity period of the order, the earnest money is liable to be forfeited.  
(b) In the case of contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract at risk and expense.
6. The Procuring Agency reserves the right to claim compensation for the loss caused by in the delivery of store and provision of services, as per detail.

**GENERAL INSTRUCTIONS**

1. Tender should be addressed to the Project Executive, Silage.
2. Tender should be quoted final rates both in word as well as in figures.
3. Bidders are required to submit 2% of financial bid as earnest money (refundable in case of non-successful bidding) in favor of PLDDB.
4. Any condition, ambiguous or called incomplete offer in any respect shall be ignored. No supplementary or revised offer after the opening of tender shall be entertained.
5. The tenders should indicate the tender's complete address or the place where store / service will be offered for inspection.
6. The tender shall enclose catalogue/leaflets/literature and other technical data, if any in respect of store/service offered by them.
7. The tender should specifically indicate their Sales Tax No.
8. Any erasing / cutting / crossing etc appearing in the offer must be properly signed by the person signing in the tender. Moreover, all pages to the tender must also be properly signed. Offer with any over-writing shall in no circumstances be accepted.
9. In case of representative's participation in the bidding process, he/ she must have NOC by the senior management of his/her office.

### Short listing Criteria

A. Bidder's Profile and Strengths		Total Marks = 15		
Sr. No.	Criteria	Range	Max.	Score
			Score	Obtained
01	Agri Experience in years	10 or plus	20	
		05 or plus	10	
		Less	05	
02	Experience in Silage making	10 or plus	20	
		05 or plus	10	
		Less	05	
03	Renowned Public sector clients	05 or plus	10	
		Less	0	
04	Renowned Private sector clients	05 or more	10	
		Less	05	
05	Quality Certification by relevant authorities	Yes	10	
		No	05	
06	Technical Score	<b>Total Scores = 70</b>		
07	Bidders are required a minimum 55 scores out of 70 to participate in the Financial Bid.	<b>Obtained Score=</b>		

**Required Documents to be submitted as part of Tender Notice submission:**

Following documents are required to be submitted with the Technical Bid:

- A. Valid NTN registration certificate.
- B. Company/ Firm registration certificate, authority letter in case of dealer.
- C. Land ownership certificate in case of grower.
- D. Bank Statement of last six months.
- E. Public & Private Client List.
- F. Copy of quality certificates (if any)
- G. Any other information.



*Tender Submission Form*

*(Applicant's Internal Official Letter  
Number.....)*

**To,**  
Punjab Livestock & Dairy Development Board,  
29 E II, Model Town,  
Lahore.

**From,**  
\_\_\_\_\_  
\_\_\_\_\_

Subject:        **TENDER SUBMISSION FOR MAIZE CROP**

**Dear Sir,**

It is submitted that our organization .....is interested to participate in the Bidding process of Maize Crop advertised by your Organization in the PPRA MIS, National Newspapers and official website. It is further stated that our organization is fully competent and fulfill your requirements as per your Bidding Document.

Authorized person: .....

Signature: .....

Dated: .....

## Authorities:

### A- ON BEHALF OF PLDDB

Authorized Person: .....

Designation: .....

Seal:

### B- ON BEHALF OF TENDER SUBMITOR

Authorized Person: .....

Designation: .....

Seal:

**BONA-FIDE STATEMENT BY THE BIDDER**

I hereby declare that the information and particulars furnished above by my office are true. I further declare that if any of the above particulars or information is found by the company to be inaccurate or false in any respect whatsoever, my Tender before or after the acceptance may be canceled and the whole process may be considered void ab-initio.

\_\_\_\_\_  
**Authorized signature**

*Procurement section  
Punjab Livestock & Dairy Development Board*

### **Closing Remarks by Bidders**

I hereby declare that the Bidding Process was transparent and proceeded as per PPRA rules-2014; the process was conducted in the presence of all bidders or their representatives and was according to the clauses mentioned in the Bidding Documents issued by PLDDB. Further I secured the score as per the quoted technical and financial bids by my office.

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**Authorized signature**



Project Executive, Silage  
**Punjab Livestock & Dairy Development Board**  
29-E11, Model Town, Lahore  
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