

Bidding Document

For the provision of Pallet Wanda

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Document No.

PLDDB/Pro/Oct-052/2017



Punjab Livestock & Dairy Development Board

29-EII, Model Town Lahore

Ph: 042 – 35915346-47; URL: www.plddb.pk



Tender Notice

For the provision of Pallet Wanda

Punjab Livestock & Dairy Development Board (PLDDB) is a non-profit Organization established under Section 42 of the Companies Ordinance, 1984. The PLDDB has been aimed to develop Livestock & Dairy sector of the Punjab while facilitating small & large farmers in production, processing & marketing with the latest infrastructure and modern farming technologies to improve their animals' genetics and milk/ meat production ratio.

PLDDB is managing a modern Livestock Farm at Livestock Experiment Station (LES) Khizerabad, district Sargodha having around 1500 small and large animals. PLDDB intends to purchase Pallet Wanda for animals at LES-Farm having following nutritional values initially for three months (extendable):

Sr. No.	Specifications	Requirements	Required Quantity
1	Crude Protein	18-19%	27 Ton per month
2	Dry Matter	88-90%	
3	Moisture	10-12%	
4	TDN	70%	
5	Fat	4%	
6	Aflatoxin	Less than 20 PPB	

Interested parties may send sealed envelope containing Technical & Financial Bids separately sealed in two envelopes against said items. Bidders are required to submit 2% of Financial Bid as bid security (estimated financial bid amount is Rs. 2,250,000) at the under given address on or before 30th October, 2017 till 11:30 am. Tender will be opened at 12:00 pm on the same day in the presence of all Bidders or their authorized representatives.

Tender Document is immediately available at PPRA MIS and PLDDB official website and the same is mandatory to be obtained a signed copy from Procurement Section of PLDDB Head Office 02 days before opening of the tender while paying PKR 1,000 (non-refundable) to the Account Department of the company. PLDDB reserves the rights to accept or reject all the tenders prior to acceptance, as per PPRA rules 2014.



Procurement Section
Punjab Livestock & Dairy Development Board

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Terms & Conditions:

- a- PLDDB encourages the legal business in the country so only NTN registered Firms may participate in the Bidding process.
- b- Estimated consumption of Wanda at LES is about 600 bags of 40 kg Wanda per month which may increase or decrease as per need.
- c- For trial of quality, PLDDB will procure Wanda for 03 months. Further contract will be extended on the basis of performance and quality of the product.
- d- Bidder will clearly mentioned the per kg price of Wanda in the quotation.
- e- Successful Bidder will give the delivery of Wanda at LES Sargodha; PLDDB will not bear any sort of transportation cost.
- f- PLDDB will conduct a lab test of nutritional values of Wanda randomly and in case of diverge from the above given values, Procuring Agency has rights to scratch the contract without any notice and performance guarantee will not be returned to vender.
- g- Successful Bidder will submit 2% of 03 months Wanda cost as performance guarantee which will be returned after the completion of contract.
- h- LES management will raise the purchase order and bidder will deliver the required Wanda within two days, the payment will be made through cheque after the delivery of product.
- i- All sorts of taxes will be paid by bidder solely; bidders are required to quote the financials including taxes.
- j- PLDDB requires the financial quotation including freight charges form production point to LES Khizerabad, Sargodha.
- k- In case of same quoted amount by two or more than two Bidders, final decision will be made on the profile of the organization i.e. quality certifications, financial strength and experience in the relevant productions.

Bids' Submission instructions:**Bidders are required to follow the following instructions:**

1. Any offer not received as per Terms and Condition for the tender enquiry is liable to be ignored. No offer should be considered if,
 - I. Received without earnest money from unregistered firm or a firm not registered for the item / service mentioned in this tender.
 - II. Received after the time and date fixed.
 - III. The tender is unsigned.
 - IV. The offer is ambiguous.
 - V. The offer is conditional.
 - VI. The offer is from a firm blacklisted, suspended, or removed from the approved list.
 - VII. The offer is recovered from the telegram.
 - VIII. Offer received from shorter validity than required in the tender enquiry and
 - IX. The offer is for store/ service NOC confirming to specification Indicated in the tender enquiry.
2. Offer will remain valid for 30 days from the date of opening the tender.
3. Successful bidder will provide services within 30 days of the agreement.
4. The procuring Agency reserves the right to purchase full or part of the store /service or ignore/scrape/cancel the tender assigning any reasons (as per PPRA Rules 2014 clause No. 35).
5. (a) In the case the offer is withdrawn, amended or revised during the validity period of the order, the earnest money is liable to be forfeited.
(b) In the case of contractor fails to execute the contract strictly in accordance with terms and conditions laid down in the contract at risk and expense.
6. The Procuring Agency reserves the right to claim compensation for the loss caused by in the delivery of store and provision of services, as per detail.

GENERAL INSTRUCTIONS

1. Tender should be addressed to the Procurement Cell of PLDDB.
2. Tender should be quoted final rates both in word as well as in figures inclusive of all taxes.
3. Bidders are required to submit 2% of financial bid as earnest money (refundable in case of non-successful bidding) in favor of PLDDB.
4. Any condition, ambiguous or called incomplete offer in any respect shall be ignored. No supplementary or revised offer after the opening of tender shall be entertained.
5. The tenders should indicate the tender's complete address or the place where store / service will be offered for inspection.
6. The tender shall enclose catalogue/leaflets/literature and other technical data, if any in respect of store/service offered by them.
7. The tender should specifically indicate their G.S.T. No. and Sales Tax No.
8. Any erasing / cutting / crossing etc appearing in the offer must be properly signed by the person signing in the tender. Moreover, all pages to the tender must also be properly signed. Offer with any over-writing shall in no circumstances be accepted.
9. In case of representative's participation in the bidding process, he/ she must have NOC by the senior management of his/her office.

Required Documents to be submitted as part of Tender Notice submission:

Following documents are required to be submitted with the Technical Bid:

- A. Valid NTN registration certificate.
- B. Company/ Firm registration certificate, authority letter in case of dealer.
- C. Bank Statement of last six months.
- D. Public & Private Client List.
- E. Copy of quality certificates (if any)
- F. Any other information.

Tender Submission Form

*(Applicant's Internal Official Letter
Number.....)*

To,
Punjab Livestock & Dairy Development Board,
29 E II, Model Town,
Lahore.

From,

Subject: **TENDER SUBMISSION FOR PALLET WANDA**

Dear Sir,

It is submitted that our organizationis interested to participate in the bidding process of Pallet Wanda advertised by your Organization in the PPRA MIS and official website. It is further stated that our organization is fully competent and fulfill your requirements as per your Bidding Document.

Authorized person:

Signature:

Dated:

Authorities:

A- ON BEHALF OF PLDDB

Authorized Person:

Designation:

Seal:

B- ON BEHALF OF TENDER SUBMITOR

Authorized Person:

Designation:

Seal:

BONA-FIDE STATEMENT BY THE BIDDER

I hereby declare that the information and particulars furnished above by my office are true. I further declare that if any of the above particulars or information is found by the company to be inaccurate or false in any respect whatsoever, my Tender before or after the acceptance may be canceled and the whole process may be considered void ab-initio.

Authorized signature

*Procurement section
Punjab Livestock & Dairy Development Board*

Closing Remarks by Bidders

I hereby declare that the Bidding Process was transparent and proceeded as per PPRA rules-2014; the process was conducted in the presence of all bidders or their representatives and was according to the clauses mentioned in the Bidding Documents issued by PLDDDB. Further I secured the score as per the quoted technical and financial bids by my office.

Authorized signature



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