

Bidding Document

For Assets Insurance of PLDDB

Document contains

A-Advertisement	02
B-Shortlisting criteria	03
C-List of required documents	04
C-List of Assets to be insured	05



Punjab Livestock & Dairy Development Board
25-C Muhafiz Town, Main Canal Road, Near Thokar Niaz Baig, Lahore
Ph: 042 – 35457613-4, 99238578 ; URL: www.plddb.pk



Tender Notice For Assets Insurance of PLDDB

Punjab Livestock & Dairy Development Board (PLDDB) is a non-profit Organization established under Section 42 of the Companies Ordinance, 1984. The PLDDB has been aimed to develop Livestock & Dairy sector of the Punjab while facilitating small & large farmers in production, processing & marketing with the latest infrastructure and modern farming technologies to improve their animals' genetics and milk/ meat production ratio.

PLDDB invites the sealed Bids from minimum A- rated (by PACRA/JCR-VIS) Assets Insurance Companies (having at least 05 years' experience) for the following PLDDB assets insurance for a period of one year:

- | | |
|----------------------------|-----------------|
| a- 40 KV diesel Generator, | f- 28 Vehicles |
| b- 04 Motorbikes | g- IT equipment |
| c- Laptops | h- Cell phones |
| d- Electric Appliances | I- Cash |
| e- And others (if any) | |

Applicants must have their head office or sub-office in Lahore. Interested Firms may participate in the tender while providing following information:

- Full name of the firm, permanent address and number of major clients.
- Financial Bid against the said services.
- Information about infrastructure of the insurance company including offices, sub offices and branches details.
- Annual financial statement for the last five years.
- List of major clients.
- Must submit 2% bid security (refundable) through bank instrument in favor of PLDDB along with Bid.

Only documented authorized representatives of insurance companies may collect detailed documents regarding assets to be insured. Shortlisting criteria may be obtained by the under given office. Tender Notice containing sealed Technical & Financial Bid separately sealed should reach at the under given address on or before 25th June, 2015 till 10 am. Technical Bid will be opened at 11:00 am and Financial Bid will be opened at 02:00 pm on the same day in the presence of all Bidders or their authorized representatives, only technically qualified Bidders may participate in the Financial Bid. PLDDB may reject all bids at any time prior to acceptance of a bid as per PPRA Rules.



Senior Manager Finance & Admin
Punjab Livestock & Dairy Development Board
25-C Muhafiz Town, Main Canal Road, Near Thokar Niaz Baig, Lahore
Ph: 042 – 35457613-4, 99238578 ; URL: www.plddb.pk



Punjab Livestock & Dairy Development Board
Bidder's short listing Criteria

All prospective bidders are hereby informed that following criteria will be considered for shortlisting the Bidders. Consequently, only technically short listed bidders will be considered for next stage.

Shortlisting of bidders will be done on the basis of score obtained out of 100 according to the following table:

Evaluation Areas	Maximum Score	Score Obtained
A. Bidder's Profile and Strengths	15	
B. Benefits	15	
C. Financial Bid	70	
Total	100 Score	

NOTE: In order to qualify for the financial Bid, bidders will be required to obtain a minimum score of fifteen (15) out of thirty (30).

A. Bidder's Profile and Strengths	Total Marks = 15		
Criteria	Range	Max. Score	Score Obtained
Annual Revenue	0.750 billion – 1.5 billion Exceeding 1.5 Billion	5 10	
Rating of Firm/Company	A- Less	05 03	
B. Benefits	Total Marks = 15		
Criteria	Range	Max. Score	Score Obtained
Head Office in Lahore Branch office in Lahore		05 03	
Number of dedicated staff for PLDDB	02 to 03 persons 03 plus persons	03 05	
Number of clients having one billion plus turn over	10-15 15-20	03 05	
C. Financial Bid	Total Marks = 70		

NOTE: Final score will be considered accumulating Technical & Financial both

Required Documents to be submitted as part of Tender Notice submission

1. Copies of Memorandum of Association and Articles of Association
2. Company profile (with particular reference to project in the related business field)
3. List of Board of Directors
4. Proof of financial soundness (Bank statements for the last five years)
5. Audited financial statements of last five years
6. Statement that the bidder has not been blacklisted by any of the public sector regulatory bodies or others
7. Membership of Chamber of Commerce / Trade Associations (if any)
8. Rating category evidence
9. Head office, Branch offices list
10. Client list with financial strength evidence
11. Name and designation of Officers dedicated for PLDDB
12. Any other information

List of Assets

Serial No	Asset purchase date	Items	Opening balance
------------------	----------------------------	--------------	------------------------

VEHICLES

1	29-Mar-12	Suzuki Alto -1000cc LEJ 1120 white color	789,629
2	29-Aug-12	Toyota Hilux -2494 cc LEJ 1439 white color	3,254,745
3	8-Nov-12	Suzuki Mehran 800 cc CPM white colorLEJ1196	682,050
4	8-Nov-12	Suzuki Cultus 1000 cc MM white colorLEJ1577	1,021,150
5	14-Nov-12	Suzuki Cultus 1000 cc CDM white colorLEJ1575	1,021,150
6	30-Oct-12	Yamaha Mini 100 cc Motor Cycle (Red)LEJ1601	66,147
7	22-Nov-12	Yamaha Mini 100 cc Motor Cycle (Red)LEJ1602	66,147
8	8-Dec-12	Yamaha Mini 100 cc Motor Cycle (Red)LEJ1603	66,146
9	16-Nov-11	Vehicle Toyota Corolla XLI 1300cc LEJ-11-1461	1,598,630
10	2-Nov-11	Vehicle Suzuki Cultus VXR CNG 1000cc LEJ-11-1457	988,900
11	16-Jan-12	Vehicle Suzuki Cultus VX 1300cc LEJ-12-1022	988,250
	2-Nov-11	Vehicle Suzuki Mehran VX 800cc LEJ-11-1454	567,525
	11-Nov-11	Vehicle Suzuki Mehran VX 800cc LEJ-11-1458	568,061
	31-Jan-12	Vehicle Suzuki Mehran VX 800cc LEJ-12-1018	553,583
	31-Jan-12	Vehicle Suzuki Mehran VX 800cc LEJ-12-1020	553,583
	5-Jun-12	Vehicle Suzuki Mehran VX 800cc LEJ-12-1195	605,868
	5-Jun-12	Vehicle Suzuki Mehran VX 800cc LEJ-12-1196	633,604
	5-Jun-12	Vehicle Suzuki Mehran VX 800cc LEJ-12-1198	605,868

Bidding document of Assets Insurance Cover-services required

5-Jun-12	Vehicle Suzuki Mehran VX 800cc LEJ-12-2001	632,804
28-Mar-12	Master Forland M-330 Truck	1,353,463
25-Nov-10	Vehicle Toyota Corolla GLI 1300cc LEJ-10-512	1,541,955
26-Nov-10	Vehicle suzuki liana car 1300cc LED-6985	1,266,600
26-Feb-11	Toyota LEJ-11-111 for GM FIELD SERVICES	1,457,815
21-Feb-11	Toyota LEJ-11-1083 for GM FARM PRODUCTION	1,460,000
13-Jun-11	Suzuki Cultus LEJ-11-1264 for Manager Finance & Admin	966,421
15-Oct-11	Honda CD 70 LEJ1432	69,075
21-Dec-11	Suzuki Mehran for Manager Technical FPP LEJ 11- 1499	572,473
15-Feb-12	Suzuki Bolan for PMU LEJ 1033	722,210
4-Apr-12	Suzuki Cultus for LEJ-12 1123	1,015,567
9-May-12	Suzuki Mehran for LEJ-12 1164	563,100
9-Jan-13	Suzuki Mehran for LEJ-13 1059	640,550

26,893,069

MACHINERY

1	19-Jul-12	Pilot Trolley (3 Ton Capacity)	23,500
2	3-Sep-12	Trolley 8.5 Ton	1,125,200
3	3-Sep-12	Trailer 12 Ton	893,200
4	3-Sep-12	Bucket	133,400
5	3-Sep-12	Bucket	133,400
6	3-Sep-12	Bale Grip	133,400
7	3-Sep-12	Bale Grip	133,400
8	3-Sep-12	Front Loader	372,360
9	3-Sep-12	Front Loader	372,360
10	3-Sep-12	Front Loader	372,360
11	3-Sep-12	Front Loader	

Bidding document of Assets Insurance Cover-services required

			372,360
12	27-May-13	Conveyer	78,000
13	27-May-13	Conveyer	78,000
14	5-Sep-12	Gowell Baler	24,972,975
15	15-Sep-12	Twin row harvestors	2,215,630
16	15-Sep-12	Twin row harvestors	2,215,630
17	15-Sep-12	Twin row harvestors	2,215,630
18	15-Sep-12	Twin row harvestors	2,215,630
19	15-Sep-12	Single row harvestors	931,803
20	15-Sep-12	Single row harvestors	931,803
21	15-Sep-12	Single row harvestors	931,803
22	15-Sep-12	Mover conditioner	1,139,709

41,991,556

TRACTORS

1	18-Aug-12	Tractor Class 120 HP	6,561,343
2	3-Sep-12	Tractor MF 455 (100 HP 4WD)	4,274,060
3	3-Sep-12	Tractor MF 385 (85 HP 2WD)	1,050,701
4	3-Sep-12	Tractor MF 385 (85 HP 2WD)	1,050,701
5	3-Sep-12	Tractor MF 385 (85 HP 2WD)	1,050,701
6	3-Sep-12	Tractor MF 385 (85 HP 2WD)	1,050,701
7	3-Sep-12	Tractor MF 385 (85 HP 4WD)	1,504,543
8	3-Sep-12	Tractor MF 385 (85 HP 4WD)	1,504,543

18,047,293

OFFICE EQUIPMENT

1	26-Jan-11	Richo-Afico-1232-c colored photocopy machine inclusive printer, scanner & fax options	89,896
2	1-Feb-11	Telephone Exchange Panasonic KX-TEM824BX	116,050
3	12-Oct-14	Camera, Sony, 20.4 Mega Pixels	60,000
4	3-Apr-11	Photocopier Black & White	77,720

343,666

Electrical Equipment

1	1-Feb-11	Plasma tv samsung 50" inch model # PS50C430A1 Series 4+430 1 Remote,1 wall mount bracket 50",1 moveable stand	108,810
2	1-Feb-11	LCD Tv, 40" inch samsung model# LA40C550J1R series 5 550 along with 1 remote,1 wall mount bracket 40" 1 movable stand,2 villidor speaker,1 tinly microphone M-916,1vga cable	100,000
3	29-May-12	Generator 40KVA Perkins	1,694,840
4	26-Jun-14	Appel Mac Book Air- Intel core i5 GHz Turbo 2.6 GHz	123,500
5	26-Jun-14	Appel Mac Book Air- Intel core i5 GHz Turbo 2.6 GHz	123,500
		Dell Latitude Laptop	67,000
		Dell Latitude Laptop	67,000
			2,284,650

1		Cell Phone(Apple I-Phone 6)	97,710
2		Cell Phone(Samsung Galaxy Grand 2)	37,500

135,210

Total

89,695,444